

REGULAR MEETING  
BERLIN BOARD OF EDUCATION  
MONDAY, JANUARY 8, 2024  
6:00 P.M. – BOARD OF EDUCATION MEETING ROOM  
238 KENSINGTON ROAD, BERLIN



You may click on this link to view the livestream of the meeting:

[https://www.youtube.com/channel/UCBMUXMxSi05OrZUdfNpMAnw?view\\_as=subscriber](https://www.youtube.com/channel/UCBMUXMxSi05OrZUdfNpMAnw?view_as=subscriber)

## AGENDA

### **I. CALL TO ORDER**

Pledge of Allegiance

### **II. COMMITTEE REPORTS/CORRESPONDENCE TO THE BOARD**

- A. Report of Student Representatives
- B. Committee Reports
- C. CREC Report
- D. Correspondence to the Board

### **III. AUDIENCE OF CITIZENS**

*Members of the Berlin community are encouraged to share their thoughts with the Board of Education and are invited to do so during this segment of the meeting. When appropriate to do so, members of the Board and the administration may respond to comments; however, in consideration of those in attendance and in an effort to proceed in a timely manner, follow-up discussion may need to take place outside of the meeting setting. Residents speaking during this portion of the meeting will be limited to 3 minutes per resident.*

### **IV. PERSONNEL**

Retirement – Richard D. Hubbard School – Cook Manager

### **V. NEW BUSINESS**

- A. Request to Name Band Rooms at Berlin High School and Catherine M. McGee School
- B. Textbooks Recommended for Adoption

### **VI. 2024-2025 SUPERINTENDENT'S PROPOSED BUDGET PRESENTATION**

- A. Elementary Principals' Budget Presentations
- B. Secondary Principals' Budget Presentations
- C. Curriculum & Instruction Budget Presentation
- D. Special Education Budget Presentation
- E. Districtwide Non-Instructional Programs/Athletics
- F. Site & Building
- G. Capital Requests
- H. BOE Overall Review

### **VII. CONSENT AGENDA**

- A. Approval of Minutes – Regular Meeting of December 11, 2023
- B. Monthly Budget Report – Period ending December 31, 2023
- C. Facilities Update

### **VIII. ADJOURNMENT**

AGENDA – JANUARY 8, 2024 – CONTINUED

Each meeting is live streamed by the Berlin Public School District on YouTube. The meetings are available to be viewed on the BHSTV Broadcast YouTube channel immediately after the meeting has taken place. You can view any meeting by visiting <http://bit.ly/bhstv-live>

December 16, 2022

I am writing on behalf of the registered voters of The Town of Berlin who have signed their names to the attached petition with a request for consideration to naming components of Berlin High and McGee in honor and recognition of longtime music teachers and Berlin residents, Paul J. Karam and Ronald A. Campanario. We believe that these dedicated individuals meet the criteria for consideration under Board of Education Policy 1181 for Naming of Components of Buildings (band rooms in this case). Unfortunately, both men have passed; however, we believe they meet the criteria for consideration below as each influential former BOE employee has:

- Served the BOE in excess of 30 years
- Service has been separated in excess of 5 years
- Residents of Berlin in excess of 30 years
- The band rooms are currently unnamed and serve as spaces relevant to their job descriptions

Please see the dedication, service, and influence that Mr. Karam and Mr. "Camp" had and continue to have on members of the school community with whom they worked:

Christine B. Rose  
Christine Benjamin Rose  
7 Cradella  
Berlin  
860-690-8869

Paul J Karam



- ☐ Service 1966 - 1998
- ☐ Music Teacher in the schools below
  - ☐ Berlin High
  - ☐ McGee Middle School
  - ☐ Willard Elementary
  - ☐ Griswold Elementary
  - ☐ Hubbard Elementary
  - ☐ Percival Elementary
  - ☐ Kensington Grammar School
- ☐ Positions served
  - ☐ Music Teacher
  - ☐ Director of Bands
  - ☐ Music Department Supervisor
  - ☐ Interim Assistant Principal
- ☐ Influence - see testimony below
  - ☐ Also signed petition by former students - current music teachers, Corrine Terlecky and Wendy Gemmell
  - ☐ Teacher of professional musicians Rob Zappulla, Frank Tamburro, Edward Scheer, Michael Blancaflor and more

Ronald A. Campanario



- ☐ Service 1969 - 2004
- ☐ Music Teacher in the schools below
  - ☐ Berlin High
  - ☐ McGee Middle School
  - ☐ Willard Elementary
  - ☐ Griswold Elementary
  - ☐ Hubbard Elementary
  - ☐ Percival Elementary
  - ☐ Kensington Grammar School
- ☐ Positions served
  - ☐ Music Teacher
  - ☐ Director of Bands
  - ☐ District Teacher of the Year
  - ☐ Cooperating Teacher for University Students
- ☐ Influence - see testimony below
  - ☐ Also signed petition by former students - current music teacher, Corrine Terlecky and Wendy Gemmell
  - ☐ Teacher of professional musicians Rob Zappulla, Frank Tamburro, Edward Scheer, Michael Blancaflor and more

**ADOPTED: 8/25/21 REVISED: 12/12/22****NAMING/RENAMING OF SCHOOL BUILDINGS, COMPONENTS OF BUILDINGS,  
AND/OR SCHOOL GROUNDS**

It is the responsibility of the Board of Education to name school buildings, components of buildings and school grounds. It shall be the prerogative of the Board of Education to establish the need and appropriateness for naming any school unit, which includes all outdoor and indoor facilities of the school. When the need has been determined, the decision will be based upon its assessment of the special significance of a name or, in the case of an individual, exceptional service to the children of the community. Such recognition requires substantial support and comprehensive review.

In the naming of a previously unnamed building, the Board shall establish a subcommittee as described below to receive community input and to make a recommendation. The names of buildings that are not regularly used by students shall be generic (I.E.: Maintenance Building) and shall be the sole responsibility of the Board of Education.

Individuals to be considered shall have served in the continuous employ of the Board of Education for an extended period, usually in excess of ten years, with the name being submitted after separation from compensated service for a minimum period of five (5) years; or be a non-employee of the Board of Education who has made an exceptional contribution to the children of the Berlin Public Schools for an extended period. Particular attention shall be given to local candidates.

The Board of Education will determine when a component of a building is of sufficient nature to be assigned a name. A proposal to name a component of a building shall meet additional criteria: the component shall be representative of a curricular discipline and the individual shall be recognized as appropriate to that component.

The process shall be initiated by action of the Board of Education or by presentation to the Board of a petition representing the signatures of 100 registered voters of the Town. Once initiated, the president of the Board of Education shall select a subcommittee for the purpose of reviewing the proposal. The subcommittee shall consist of the following minimum representation:

- The Chair of the Board of Education (ex officio)
- The Superintendent of Schools (ex officio)
- (1) Member of the Finance & Operations Committee
- (1) Administrator
- (1) Teacher
- (1) Parent of a student enrolled in the Berlin Public Schools
- (2) Residents of the community not represented above



## **Subcommittee to Review Request to Name BHS and McGee Band Rooms**

### **Committee Members**

Julia Dennis

*Board of Education President*

Brian J. Benigni

*Superintendent of Schools*

Adam Salina

*Finance & Operations Committee Member*

Katie Amenta

*Berlin High School Administrator*

Lisa Orabi

*McGee School Teacher*

Imelda Mongillo


*Parent*

Helen deRito

*Resident*

Appendix A


BERLIN PUBLIC SCHOOLS  
RECOMMENDATION FOR TEXTBOOK ADOPTION

Title of Recommended Textbook:	<i>Child Development: Early stages through Adolescence, 10<sup>th</sup> Edition</i>
Author(s):	<i>Celia Anita Decker Decker</i>
Publisher:	<i>Goodheart-Willcox Company</i>
Textbook to be used in grade(s):	<i>10-12</i>
Course Title:	<i>Child Development</i>
<input type="checkbox"/> New Textbook <input checked="" type="checkbox"/> Replacement for the following text: <i>The Developing Child</i> <input type="checkbox"/> Supplement to the following text:	
Title and copyright date of textbook to be replaced or supplemented: <i>The Developing Child 2010 Glencoe</i>	
Reasons for addition/replacement/supplementation: <i>Does not offer appropriate depth of knowledge for course. Life stages do not match common practice for FCS Human Development. Allows for program growth</i>	
Other textbooks considered during the review process: <i>since covers up to age 12. Working with Young Children by G-W Parents and Their Children by G-W</i>	
Selection Committee: <i>Laura Kulpa, Jeanne Pike, Jennifer Taliencio</i>	
Summary of rationale for selecting this text: <i>Very strong focus on development. Also has a good range of life stages for potential Child Development II choice.</i>	
Signature: Chair of Selection Committee 	



Appendix A

BERLIN PUBLIC SCHOOLS  
RECOMMENDATION FOR TEXTBOOK ADOPTION

Title of Recommended Textbook: <i>Food, Nutrition and Wellness</i>
Author(s): <i>Roberta Larson Duyff</i>
Publisher: <i>Mc Graw Hill Education</i>
Textbook to be used in grade(s): <i>9-12</i>
Course Title: <i>Foods + Fitness for Healthy Lifestyle</i>
<input type="checkbox"/> New Textbook <input checked="" type="checkbox"/> Replacement for the following text: <i>Nutrition, Food + Fitness</i> <input type="checkbox"/> Supplement to the following text:
Title and copyright date of textbook to be replaced or supplemented: <i>Nutrition, Food + Fitness 2006 Dorothy West</i>
Reasons for addition/replacement/supplementation: <i>Very outdated including sources and content no longer used in field</i>
Other textbooks considered during the review process: <i>Adventures in Food and Nutrition by G-W</i> <i>Food + Nutrition by Anita Hall</i>
Selection Committee: <i>Jennifer Talierecio, Jeanne Pike, Laura Kulpa</i>
Summary of rationale for selecting this text: <i>Very well written for variety of reading levels. vocab highlighted, nice chapter reviews, includes Physical Activity.</i>
Signature: Chair of Selection Committee 

SERIES: 6000 INSTRUCTION

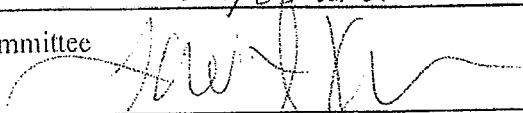
6161.1-R

TITLE: Evaluation and Selection of Texts and Instructional Material –  
Administrative Regulations

Effective: 4/22/19; Revised: 10/11/22

Appendix A

BERLIN PUBLIC SCHOOLS  
RECOMMENDATION FOR TEXTBOOK ADOPTION

Title of Recommended Textbook: <i>On Baking (4th Edition)</i> <i>A Textbook of Baking and Pastry Fundamentals</i>
Author(s): <i>Sarah B. Labensky, Priscilla A. Martel, Eddy Van Namme</i>
Publisher: <i>Pearson (2020)</i>
Textbook to be used in grade(s): <i>9 through 12</i>
Course Title: <i>Baking and Pastry I + Baking and Pastry II</i>
<input checked="" type="checkbox"/> New Textbook <input type="checkbox"/> Replacement for the following text: <input type="checkbox"/> Supplement to the following text:
Title and copyright date of textbook to be replaced or supplemented: <i>N/A</i> <i>Currently no textbook for these courses.</i>
Reasons for addition/replacement/supplementation: <i>Teacher and students in need of professional resource. Students benefit from a consistent source of reference. Teachers currently rely solely on online sources.</i>
Other textbooks considered during the review process: <i>The Professional Pastry Chef by Bo Friberg</i> <i>How Baking Works by Paul I. Figon</i>
Selection Committee: <i>Jennifer Taliercio, Jeanne Pike, Laura Kulpa</i>
Summary of rationale for selecting this text: <i>This layout would support a variety of learners. It has clear procedures and vocabulary as well as strong visuals with both introductory and advance recipes and techniques.</i>
Signature: Chair of Selection Committee 

**BERLIN BOARD OF EDUCATION**

**December 11, 2023**

**MINUTES**

**REGULAR MEETING**

Attendance: Julia Dennis  
Melissa Gibbons  
Brian DeLude  
Jennifer Jurgen  
Jaymee Miller  
Gina Nappi  
Adam Salina  
Tracy Sisti  
Peter Zarabozo – Arrived at 6:21 p.m.  
Student Representatives: Ian Saunders  
Anousha Hashim

Also in attendance: Superintendent of Schools Brian J. Benigni; Director of Business Operations Jeffrey Cugno; Finance Director Ashley Dorsey; Director of Pupil Personnel Services Linda Holian; Director of Human Resources Denise Parsons; Co-Directors of Curriculum Laurie Gjerpen and Kara Watson; Principal of Berlin High School Katie Amenta; Principal of McGee Middle School Salvatore Urso; Principal of Griswold School Jonathan Campbell; Principal of Willard School Megan Sirois; and Principal of Hubbard School Alfred Souza.

**I. CALL TO ORDER**

A. Pledge of Allegiance

Ms. Dennis called the meeting to order at 6:05 p.m. in the Board of Education (“the Board”) meeting room at 238 Kensington Road, Berlin, CT. The Pledge of Allegiance was recited.

**II. STUDENT PRESENTATION – BERLIN HIGH SCHOOL MADRIGAL SINGERS**

The Berlin High School Madrigal Singers perform under the direction of Tyler Boyle, Berlin High School music teacher. They have earned both silver and gold awards at music festival competitions and perform in period costumes. The group is chosen by audition and features many of the most talented young vocalists from Berlin High School. Singers Caroline Benoit, Robin Crisler, Max Ding, Nathaniel Elmani, Glenn Fearn, Addison Guarino, Austin Lauria, Dana Metcalf, Thomas Morisse-Corsetti, Elyse Niemic, Meghan Snyder, and Ryan Tang performed at tonight’s meeting.

**III. COMMITTEE REPORTS/CORRESPONDENCE TO THE BOARD**

A. Report of Student Representatives

Mr. Saunders provided an update for the Upbeat Program, highlighting that students have completed over 2,000 hours of community service. Mr. Saunders reported the spring musical is underway, and this year the Berlin High School Theater Department will perform a rendition of *The Addams Family*; the Semester 1 Capstone Exhibition will take place at Berlin High School on January 10, 2024; and this past week, Berlin High School unveiled its brand new, full size turf football field.

Miss Hashim reported the annual Winter Band/Chorus Pops Concert will be held on Friday, December 15, 2023, and the day before the high school will host a workshop with current eighth grade musicians to highlight the music program. Miss Hashim provided a winter sports season update and wished the best of luck to all teams. Ms. Hashim reported Red Sea Block students have been tasked with designing their

room doors according to their grade level colors and throughout the month of December, the Berlin High School Writing Center will host a book drive.

B. Committee Reports

Ms. Miller reported the Curriculum Committee met prior to tonight's meeting to discuss the District's Continuous Improvement Plan, which appears later in the agenda.

Mr. Salina reported the Finance & Operations Committee met this morning for a preliminary 2024-2025 budget discussion.

C. Committee Assignments for 2023-2024

The Curriculum Committee will consist of Board members Jaymee Miller (Chair), Gina Nappi and Brian DeLude.

The Community Engagement Committee will consist of Board members Tracy Sisti (Chair), Melissa Gibbons and Jennifer Jurgan.

The Finance & Operations Committee will consist of Board members Peter Zarabozo (Chair), Adam Salina and Julia Dennis.

D. CREC Report

There was no CREC Report this evening.

E. Correspondence to the Board

Superintendent Benigni shared correspondences received from Susan Cameron and Carol and Tracy Paskiewicz.

**IV. AUDIENCE OF CITIZENS**

No members of the Berlin community addressed the Board this evening.

**V. PERSONNEL – RETIREMENT**

Teacher of Business/Capstone – Berlin High School

Laurie Nelson, teacher of Business/Capstone at Berlin High School, submitted her letter of intent to retire at the end of the 2023-2024 school year.

**Moved by Mr. Salina, seconded by Ms. Gibbons, that the Board accept the retirement of Laurie Nelson, teacher of Business/Capstone at Berlin High School, effective June 30, 2024. Also to thank her for the 29 years of service she has provided to the youth of Berlin and wish her good health and happiness in her retirement years.**

**FAVOR: ALL**

**MOTION CARRIED: 9:0; including President Dennis**

**VI. NEW BUSINESS**

**A. Berlin High School Program of Studies for 2024-2025**

Directors of Curriculum Laurie Gjerpen and Kara Watson, and Berlin High School Principal Katie Amenta presented to the Board of Education, for its consideration and approval, new course offerings and changes to the Berlin High School Program of Studies for 2024-2025. They highlighted the rationale for changes and responded to any questions from Board members. Board members were provided with an overview of the significant changes made to the Berlin High School Program of Studies and a draft copy, which has been posted in Schoology. The changes were reviewed and discussed by the Curriculum Committee at its meeting on November 27, 2023.

**Moved by Mr. Salina, seconded by Ms. Nappi, to approve the new course offerings and revisions to the Berlin High School Program of Studies for 2024-2025, as presented.**

**FAVOR: ALL**

**MOTION CARRIED: 9:0; including President Dennis**

**B. Approval of the District Continuous Improvement Plan**

Curriculum Directors Laurie Gjerpen and Kara Watson presented the District Continuous Improvement Plan for 2023-2024 that district administrators collaborated on and responded to questions from Board members. Board members were provided with a copy of their presentation. Ms. Watson provided background for the District Continuous Improvement Plan and Berlin's mission and core values, beliefs about learning and the Vision of the Graduate. Ms. Gjerpen provided the district's goals, desired outcomes, actions and how progress towards the goal will be measured. The District's Continuous Improvement Plan was reviewed and discussed by the Curriculum Committee at its meeting on December 11, 2023.

**Moved by Ms. Gibbons, seconded by Ms. Miller, to approve the District Continuous Improvement Plan for 2023-2024 as presented.**

**FAVOR: ALL**

**MOTION CARRIED: 9:0; including President Dennis**

At this time, Item VI.D. Discussion Regarding Admission to Public Schools at or Before Age 5 was moved up in the agenda. Hearing no objection, the Item was addressed.

D. Discussion Regarding Admission to Public Schools at or Before Age 5

Board members continued their discussion, from the last Board meeting, concerning new legislation, beginning July 1, 2024, that children must turn five years old on or before September 1 of the school year in order to be enrolled in kindergarten and that a child who is not five years old on or before September 1 of the school year may be admitted to public school upon written request by the child's parent or guardian to the school principal and after an assessment of the child is conducted to ensure that admitting the child is developmentally appropriate. The Board discussed implementation of this new legislation for the 2024-2025 school year and the idea that if a parent chooses to disregard the district's recommendation or assessment, the Board would allow them to enter kindergarten for this current school year only. For the following school year, parents would not be allowed to override the district's recommendation or assessment.

C. Policy Review/Revision – Second Reading/Adoption

1. Policy 4111.1 – Increasing Educator Diversity Plan
2. Policy 4118.241 – Reports of Suspected Abuse or Neglect of Children
3. Policy 5141.21 – Administration of Student Medications in the Schools
4. New Policy 5112 – Admission to the Public Schools at or Before Age Five
5. Policy 6146 – High School Graduation Requirements
6. Policy 5129 – Policy to Improve Completion Rates of the FAFSA
7. Policy 5144.2 – Recess and Play-Based Learning
8. Policy 5141.5 – Suicide Prevention and Intervention
9. Policy 6161.8 – Parental Access to Instructional Material
10. Bylaw 9010 – Construction and Posting of Agenda

Shipman & Goodwin recommended a new policy and revisions to policies and a bylaw based on statutory and/or regulatory changes, citation updates, and best practices. The Ad-Hoc Committee for Policy Review/Revision met on November 27, 2023, to review the proposed new policy and recommended revisions. A first reading took place at the November 27, 2023 Board meeting. The second reading/adoption took place this evening.

**Moved by Mr. Salina, seconded by Ms. Jurgen, that the Board adopt new policy #5112 and revised policies #4111.1, 4118.241, 5141.21, 6146, 5129, 5144.2, 5141.5, 6161.8, and revised Bylaw #9010, as presented.**

Mr. Salina commented he presumes the new policy and revisions to policies and a bylaw is because Shipman & Goodwin made these recommendations based on law and changes in education. Superintendent Benigni stated typically there is legislative changes or the current policies do not reflect changes in legislation; therefore, they need to be updated. Superintendent Benigni provided an abridged summary of the revisions.

**FAVOR: 7**

**MOTION CARRIED: 7:1:1; Board member Zarabozo abstaining and  
Board member Gibbons opposed**

E. Status of Berlin Public Schools Reading Waiver

Superintendent Benigni stated he asked Director of Curriculum Laurie Gjerpen to provide a status of the Berlin Public Schools Reading Waiver this evening as this past week the district did receive a response from the Department of Education concerning the status of its Application Requesting a Waiver of the Connecticut Approved K-3 Reading Curriculum Models or Programs.

Ms. Gjerpen provided background for the legislation passed in 2022 concerning a reading program for Kindergarten through Grade 3. Ms. Gjerpen provided some history and the timeline, beginning in February of 2023 when the waiver was submitted through December 1, 2023 when the waiver response “limited” was received; the four results: meeting expectations, partially meets, transitional, and limited; listing of area districts receiving feedback as “limited”; and next steps. Ms. Gjerpen stated, out of the eighty-five districts who submitted a waiver, twenty-five are “limited” and seventeen are “meeting expectations.” Ms. Gjerpen stated the district recently received its Smarter Balanced Assessment Consortium (SBAC) scores, which is a composite of Grades 3 through 8, and Berlin is ranked fourth out of twenty-six towns in its DRG. Ms. Gjerpen stated she has been working with colleagues in other districts to compare results and look at next steps; she has a meeting planned with Charles Hewes, Deputy Commissioner for Academics and Innovation; the Right to Read Grant is due December 31, 2023, which provides \$93,000 over two years; she is arranging a meeting with local legislators, perhaps in conjunction with Southington; and the district is to have partial implementation in 2024-2025 with full implementation in 2025-2026. Ms. Gjerpen stated a new program implementation would cost at least \$500,000.

**VII. CONSENT AGENDA**

- A. Approval of Minutes
  - 1. Regular Meeting of November 27, 2023
  - 2. Special Meeting of November 27, 2023
- B. Monthly Budget Report – Period ending November 30, 2023
- C. Facilities Update

Director of Operations Jeffrey Cugno provided a written report, which has been posted in Schoology.

- D. Overnight Field Trip Request – McGee School – Washington, DC – May 29-31, 2024

McGee School Principal Salvatore Urso requested permission for Grade 8 students to travel to Washington, DC, on May 29-31, 2024. This annual trip is designed for students to visit sites of

historical, cultural, and civic importance in order to deepen their knowledge of those studied and researched in Grade 8 history.

**Moved by Ms. Gibbons, seconded by Mr. Zarabozo, to approve the consent agenda as presented.**

**FAVOR: ALL**

**MOTION CARRIED: 9:0; including President Dennis**

**VIII. ADJOURNMENT**

**At 8:00 p.m., a motion was made by Ms. Miller, seconded by Mr. Zarabozo, to adjourn.**

**FAVOR: ALL**

**MOTION CARRIED: 9:0; including President Dennis**

Respectfully submitted,

Tracy Sisti, Secretary, Berlin Board of Education



**Berlin Board of Education  
Monthly Budget Report  
December 31, 2023**

Description	General Fund Budget	Budget Adjustments	Adjusted GL Budget	Current Month Expenditures	YTD Expenditures	Unexpended Balance	Encumbrances	Uncommitted Balance	Percentage Remaining	Proposed Transfers
10 Administrative Salaries	\$2,865,490.71	\$324,520.00	\$3,190,010.71	\$245,219.26	\$1,459,952.96	\$1,730,057.75	\$1,653,737.36	\$76,320.39	2.39%	
11 Certified Salaries	\$22,662,492.82	(\$324,520.00)	\$22,337,972.82	\$1,884,882.80	\$8,479,959.51	\$13,858,013.31	\$13,969,859.79	(\$111,846.48)	-0.50%	
12 Non-Certified Salaries	\$8,073,331.06	(\$24,892.00)	\$8,048,439.06	\$844,162.62	\$3,236,097.79	\$4,812,341.27	\$4,292,509.10	\$519,832.17	6.46%	
20 Benefits	\$7,612,575.00	\$0.00	\$7,612,575.00	\$142,419.82	\$6,251,762.95	\$1,360,812.05	\$827,989.36	\$532,822.69	7.00%	
30 Contracted Services	\$2,007,536.11	\$24,105.00	\$2,031,641.11	\$170,753.43	\$633,223.15	\$1,398,417.96	\$568,934.58	\$829,483.38	40.83%	
40 Utilities	\$485,915.00	\$0.00	\$485,915.00	\$54,922.60	\$161,070.51	\$324,844.49	\$258,216.50	\$66,627.99	13.71%	
51 Transportation	\$3,345,950.00	\$0.00	\$3,345,950.00	\$339,808.55	\$1,192,704.57	\$2,153,245.43	\$1,534,500.24	\$618,745.19	18.49%	
56 Tuition	\$2,572,543.00	\$0.00	\$2,572,543.00	\$265,259.09	\$1,208,804.66	\$1,363,738.34	\$768,546.14	\$595,192.20	23.14%	
60 Supplies	\$951,824.90	(\$7,052.64)	\$944,772.26	\$61,453.21	\$344,487.56	\$600,284.70	\$55,569.26	\$544,715.44	57.66%	
70 Equipment	\$208,725.00	\$4,625.60	\$213,350.60	\$15,034.75	\$47,845.28	\$165,505.32	\$4,462.48	\$161,042.84	75.48%	
80 All Other Expenditures	\$68,687.00	\$3,214.04	\$71,901.04	\$3,049.38	\$49,131.02	\$22,770.02	\$894.00	\$21,876.02	30.43%	
Total	\$50,855,070.60	\$0.00	\$50,855,070.60	\$4,026,965.51	\$23,065,039.96	\$27,790,030.64	\$23,935,218.81	\$3,854,811.83	7.58%	\$0.00

# Town of Berlin Board of Education

## 11BOE REPORT#####GRANTS

Fiscal Year: 2023-2024

☐ Subtotal by Collapse Mask   
 ☐ Include pre encumbrance   
 ☐ Print accounts with zero balance   
 ☒ Filter Encumbrance Detail by Date Range   
 From Date: 12/1/2023    To Date: 12/31/2023

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
00500.00.00.0000.00.0000.00	YMCA Book Sponsorship	\$1,783.46	\$0.00	\$0.00	\$1,783.46	\$0.00	\$1,783.46	100.00%
00501.00.00.0000.00.0000.00	Cromwell Public Schools	\$144,552.69	\$6,376.18	\$57,802.08	\$86,750.61	\$48,874.30	\$37,876.31	26.20%
00502.00.00.0000.00.0000.00	Special Education Reim.	\$1,010,849.90	\$28,724.40	\$128,619.79	\$882,230.11	\$0.00	\$882,230.11	87.28%
00503.00.00.0000.00.0000.00	Chromebok Contracts	\$40,304.50	\$0.00	\$4,683.00	\$35,621.50	\$0.00	\$35,621.50	88.38%
00504.00.00.0000.00.0000.00	School Counseling Resource Acc	\$2,744.42	\$0.00	\$0.00	\$2,744.42	\$0.00	\$2,744.42	100.00%
00505.00.00.0000.00.0000.00	Adult Education Grant	\$45,136.00	\$0.00	\$0.00	\$45,136.00	\$0.00	\$45,136.00	100.00%
00506.00.00.0000.00.0000.00	Early Childhood Grant	\$5,482.51	\$0.00	\$1,698.31	\$3,784.20	\$0.00	\$3,784.20	69.02%
00508.00.00.0000.00.0000.00	Para Deductible Program	\$29,620.64	\$0.00	\$28,915.33	\$705.31	\$0.00	\$705.31	2.38%
00509.00.00.0000.00.0000.00	Metro Charities/Willard Curric	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
00510.00.00.0000.00.0000.00	Perkins Grant	\$28,954.00	\$186.01	\$186.01	\$28,767.99	\$0.00	\$28,767.99	99.36%
00511.00.00.0000.00.0000.00	Marjorie Moore/Blast outdoor 1	\$16,000.00	\$0.00	\$0.00	\$16,000.00	\$0.00	\$16,000.00	100.00%
00512.00.00.0000.00.0000.00	McGee Blast Program-Syta	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
00514.00.00.0000.00.0000.00	Consolidated	\$31,706.70	\$0.00	\$0.00	\$31,706.70	\$0.00	\$31,706.70	100.00%
00515.00.00.0000.00.0000.00	McKinney Vento Grant	\$9,031.85	\$0.00	\$2,405.00	\$6,626.85	\$0.00	\$6,626.85	73.37%
00516.00.00.0000.00.0000.00	Prior Years Return	\$14,195.67	\$0.00	\$0.00	\$14,195.67	\$0.00	\$14,195.67	100.00%
00520.00.00.0000.00.0000.00	TEAM Mentor Salaries	\$1,215.00	\$0.00	\$0.00	\$1,215.00	\$0.00	\$1,215.00	100.00%
00524.00.00.0000.00.0000.00	Medicaid Funding	\$169,077.97	\$8,050.92	\$36,717.35	\$132,358.62	\$67,944.85	\$64,413.77	38.10%
00555.00.00.0000.00.0000.00	E-RATE	\$54,377.81	\$13,830.23	\$15,424.33	\$38,953.48	\$0.00	\$38,953.48	71.63%
00600.00.00.0000.00.0000.00	Title 1 Grant	\$165,775.00	\$3,860.43	\$14,989.43	\$150,785.57	\$17,639.36	\$133,146.21	80.32%
00602.00.00.0000.00.0000.00	IdeaPartB,Section 611 Grant	\$665,961.00	\$3,964.30	\$25,285.89	\$640,675.11	\$0.00	\$640,675.11	96.20%
00603.00.00.0000.00.0000.00	Idea,PartBSection 619 Grant	\$24,338.00	\$0.00	\$0.00	\$24,338.00	\$0.00	\$24,338.00	100.00%
00604.00.00.0000.00.0000.00	Title II Part A Teach Grant	\$43,814.00	\$0.00	\$0.00	\$43,814.00	\$0.00	\$43,814.00	100.00%
00609.00.00.0000.00.0000.00	Title III Grant	\$14,824.00	\$240.00	\$1,380.16	\$13,443.84	\$0.00	\$13,443.84	90.69%
00701.00.00.0000.00.0000.00	Shelf Settlement	\$78,076.59	\$8,720.82	\$39,243.69	\$38,832.90	\$56,685.31	\$17,852.41	-22.87%
00702.00.00.0000.00.0000.00	Idea Part B, Section 611 Grant	\$113,345.00	\$7,238.78	\$21,422.65	\$91,922.35	\$38,087.56	\$53,834.79	47.50%
00703.00.00.0000.00.0000.00	Idea Part B Section 619	\$247,504.26	\$49,163.86	\$220,521.60	\$26,982.66	\$348,585.87	(\$321,603.21)	-129.94%
00704.00.00.0000.00.0000.00	Title II Grant	\$22,286.00	\$2,705.18	\$11,115.83	\$11,170.17	\$16,034.34	(\$4,864.17)	-21.83%
00705.00.00.0000.00.0000.00	Title IV Part A 2023-2025	\$46,124.00	\$0.00	\$0.00	\$46,124.00	\$0.00	\$46,124.00	100.00%
00706.00.00.0000.00.0000.00	Choice Grant	\$12,080.00	\$0.00	\$0.00	\$12,080.00	\$0.00	\$12,080.00	100.00%
00709.00.00.0000.00.0000.00	Title III	\$880,360.51	\$67,909.02	\$348,566.75	\$531,793.76	\$510,409.10	\$21,384.66	2.43%
00711.00.00.0000.00.0000.00	ESSER II FUNDS	\$7,809.20	\$525.79	\$3,384.03	\$4,425.17	\$227.89	\$4,197.28	53.75%
00712.00.00.0000.00.0000.00	ESSER II STATE SET ASIDE	\$107,847.28	\$0.00	\$107,839.24	\$8.04	\$0.00	\$8.04	0.01%
00713.00.00.0000.00.0000.00	P Card Rebate	\$3,461.00	\$0.00	\$3,461.00	\$0.00	\$0.00	\$0.00	0.00%
00715.00.00.0000.00.0000.00	ARP ESSER	\$5,592.34	\$0.00	\$0.00	\$5,592.34	\$0.00	\$5,592.34	100.00%
00716.00.00.0000.00.0000.00	ARP IDEA 611	\$412,054.66	\$7,286.64	\$75,056.36	\$336,998.30	\$33,441.27	\$303,557.03	73.67%
00723.00.00.0000.00.0000.00	Open Choice-Acceptance Rate	\$45,869.20	\$19,793.15	\$45,869.20	\$0.00	\$0.00	\$0.00	0.00%
00800.00.00.0000.00.0000.00	Special Grants	\$6,900.00	\$1,301.03	\$2,156.03	\$4,743.97	\$0.00	\$4,743.97	68.75%
<b>Grand Total:</b>		\$4,612,112.80	\$229,876.74	\$1,196,743.06	\$3,415,369.74	\$1,137,929.85	\$2,277,439.89	49.38%

End of Report

## **Facilities Update**

Business Office

Berlin Public Schools

### **Berlin Board of Education (BOE) Meeting – January 8, 2024**

The following information has been compiled for the purpose of providing a monthly summary update and status on various construction and improvement projects being planned and/or implemented at our educational facilities; as well as any current matters affecting our Custodial, Security or Food Service Depts. Please note that previously reported projects or planning efforts that may be underway will not be addressed herein unless there are significant changes to the work, schedule, or funding; or if the implementation has been completed.

- **McGee Middle School**

- Educational Specifications (Statement of Need) for the **Design and Construction of Upgraded Science Laboratory Classrooms at McGee (Project)** were approved by the Town Council in December. The Educational Specifications will be forwarded to the Public Building Commission for review and consideration. The conceptual Cost Estimate for the Project is approximately \$3.0 million for renovation to five (5) existing Science Labs.
- The **Outdoor Classroom Project** is currently being constructed on site. The concrete pad and sidewalk are already completed, and the pavilion should be erected and completed within the first week of January. The final site work will follow, and the facility will be operational for the Blast Program and other McGee classes for this Spring.

- **Central Office**

- The BOE cages in the **Storage Room** have been disassembled, moved and reassembled at Berlin High School by Meyer Inc. The remaining file cabinets and excess furniture stored at the location will be offered to the schools.

- **Custodial Staff**

- The Director of Operations met with the Head Custodians on December 13<sup>th</sup> to discuss the following matters:
  - Process and Schedule for Removing **Excess Storage** from the Facilities
  - Plan to update the **Job Descriptions** for the Lead Head Custodian and the Head Custodians
- At the previous meeting Head Custodian Meeting on November 29<sup>th</sup>, the group discussed ;
  - **Building Hours**
  - **Work Schedules**
  - **Designated Cleaning Areas**
  - **Distribution of Overtime Hours**